

STEWART & GREEN

WEDDINGS



**Y**ou have spent months thinking, dreaming, eating and sleeping your wedding day and all of the details that are going to make it the best day of your life... you have a vision of how it will run from start to finish, and most importantly, how you and your new husband will start the first day of the rest of your lives together.

The big day is here - you are having your hair and make-up done with your mum and your bridesmaids; the boys are playing a round of golf to settle the nerves, and perhaps going through their speech just that one last time... and the wedding car driver calls - he's broken down.

**This is where we step in.**



*“It was absolutely amazing to have you there running our wedding, it meant I totally relaxed and enjoyed every moment of the day and knew that every detail was being looked after in the background. You ensured our day was perfect and I can't thank you enough!”*

KAT CASH (NEE BRADBURY), JULY 2011



Our **On-the-Day Wedding Management** service is the solution for any bride who has thought through every detail of her perfect day but also wants to enjoy being the Belle of the Ball.

We will be on hand to take care of those all-important last minute details that can only be done on the day making sure all of your hard work becomes a reality. After all, you are the star of the show, so someone else needs to ensure the champagne is poured for the toasts and the music is cued up for your First Dance... leaving you to sit back and enjoy every moment.

**On-the-day Wedding Management** involves one of our event managers meeting up with you a few days before the wedding for an hour or so to run through the details of the day, and get all of the important contact details for the people involved in setting up the wedding, and how you envisage your day being celebrated.







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We will be onsite all day until the dancing gets going, overseeing any aspect of your Wedding\*. A few of our usual responsibilities are below - but these are just the tip of the iceberg!

- Cake display, favours, Chair covers and floral centre pieces are set up as planned
- Flowers - Bouquets and button holes are with the correct wedding party members
- Table plans put up and place names are set out correctly
- Photographer and wedding cars are in place on time
- Microphone for speeches, disco lighting and sound, dancefloor and DJ/band are set on time
- Venue/Caterer liaison - check menus, dietaries, wine choices and bar set up
- Bar and waiting staff are ready for your and your guests' arrival after the ceremony
- Timings are followed for photographs, Call for dinner, announcement of the Bride and Groom, cutting the cake, speeches and the First Dance
- Gifts for Mothers and the Bridal Party are on hand during speeches
- Making any changes to timings as you would like on the day and overseeing the revised schedule with the suppliers involved.
- Troubleshooting a million little things that arise during the day and make it run seamlessly smooth for the Bride and Groom.

\*Timings are usually 10am-7pm approx. Additional hours can be quoted for.

*“Natasha was absolutely indispensable to me when I planned my wedding. She had tonnes of great ideas on how to make my plans come to life and on the day itself she was so calm and efficient that I didn't have a clue how many problems she had headed off until the day after.*

*Richard and I were able to leave our wedding knowing that Tash and her team would look after all the guests, the caterers, the venue and all the decoration. We simply skipped off into the night and so she was worth every penny!*

CLAIRE PASQUILL, AUGUST 2008

DULWICH COLLEGE, LONDON





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*This package includes a pre-wedding briefing and On-the-Day Management, priced from £395.*

(NB. Travel costs dependant on distance from London)

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If you have a more bespoke day planned, we are happy to become involved in your planning at an earlier stage and help with any aspect of your arrangements.

**Wedding Bundles** can be bought by the hour and used to help with invitation design, entertainment suggestions, transport logistics, budget advice, collate RSVPs or to create a full schedule and contact list for the day; however you feel we can help you best\*.

We also offer a **Full Wedding Package** where help is on hand to guide you through the whole process - finding a venue/ marquee, gourmet caterers, bespoke invitations, make-up and hair stylists, florists, entertainment acts and wedding cars - we have everything covered.

\*min 5 hours



*“I SO enjoyed my daughters wedding, knowing that Stewart and Greens capable hands made everything run very smoothly. They were extremely efficient, but kept the atmosphere happy and relaxed... and as Mother-of-the-Bride I enjoyed every single minute of this happy occasion.*

PAMELA MARY, MAY 2011

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Find out more by visiting our website:  
[www.stewartandgreen.co.uk](http://www.stewartandgreen.co.uk)

OR

Call one of our team on  
**020 8871 0498**

